



**Washington Elementary School**  
520 18<sup>th</sup> Street  
Sacramento, CA 95811  
Principal, Dr. Gema Godina-Martinez

August 19, 2017

Welcome Locomotive Families!

What are your hopes and dreams for your child this school year? We are excited to begin our second year. Our Locomotive staff has worked hard this summer on STEAM focused Project Based Learning with an emphasis on agency and collaboration. We are looking forward to guiding your child's growth in innovation, collaboration, empowerment and caring (empathy).

Please join us for, Monday, August 28<sup>th</sup> from 6-7 pm for a brief orientation and opportunity to walk the campus and classrooms, meet staff and check-out the work our STEAM Academy students did this summer. Our STEAM Academy Coordinator, Ms. Houston will be available to answer any questions for our before and after-school program.

**New Locomotive Staff:**

Please welcome the following staff to our Locomotive family:

James McDaniel, 5<sup>th</sup> Grade Teacher

Debi Lawson, 1<sup>st</sup> Grade Teacher

Josalyn Robinson, Learning Support Services Coordinator

Chloe Simmons, RSP Teacher

**School Opens:**

School begins on Thursday, **August 31, 2017**. School ends on Thursday, June 14, 2018. Please note that the 1<sup>st</sup> day of school is an early release Thursday for grades 1-6:

EARLY KINDER	9:00 AM – 12:45 PM (M-F)
KINDERGARTEN	9:00 -1:30 PM (M-F)
GR. 1- 3	9:00 AM – 3:02 PM Thurs. 9:00 AM – 2:02 PM
GR. 4 – 6	9:00 AM – 3:12 PM Thurs. 9:00 AM – 2:10 PM

**Student Drop off and Pick-up**

For the safety of students, please do not drop-off students before 8:30AM unless your student is in STEAM Academy.

At dismissal, teachers walk their students to the front of the school for pick-up. Students in STEAM Academy will be picked-up in class at their respective dismissal times.

**EK/Kinder  
Meet & Greet**

August 26, 2017  
Washington  
Playground  
10:30-11:30AM

**Orientation/  
Class Rosters**

August 28, 2017  
6:00-7:00 PM

**STEAM  
Academy  
Registration**

Coordinator: Anna  
Marie Houston

**1<sup>st</sup> Day of  
School**

Thursday,  
August 28, 2017

**Back to School  
Night**

September 13, 2017  
6:00 – 7:30 pm

**Breakfast & Lunch**

Breakfast starts at 8:30 a.m. and ends at 8:55 a.m. At 8:45 a.m. students are dismissed to the playground until 9:00 a.m.

The cost for lunch is \$2.00. We strongly encourage all students to fill-out Free/Reduced Lunch even if they do not qualify. Lunch forms will be available starting on September 28<sup>th</sup>. Families may sign-up online at [mealapp.scusd.edu/fma/](http://mealapp.scusd.edu/fma/). To qualify for free or reduced lunch you must reapply each year. Please note that students eating lunch starting on the first day of school will be charged until their Lunch Form is approved.

**Morning Yoga**

This year, we are excited to expand our Yogamotive program. Starting each morning, all students will participate in yoga during the first 10 minutes of school led by our Yogamotives.

**Uniform Policy**

The building of our Locomotive community is central to our core values. It is important for our students to feel like they are an integral part of our school culture. The following is our uniform policy:

- Dark blue bottoms (navy blue); pants, Blue Jeans, shorts, skirts, skorts, jumpers, leggings
- Solid White, Navy, or Light Blue Polo/collared shirts
- Washington School Uniform shirts & sweatshirts
- Sweaters, sweatshirts, in navy blue, light blue, or white
- Tank tops or undershirts are not considered uniform tops. Straps on tops must be at least 3 fingers wide. Spaghetti straps are not permitted.
- Short Shorts, Bicycle shorts and cut-off shorts are not allowed

**Back to School Night:**

Back to School Night is Wednesday, September 13, 2017 from 6:00 – 7:30 pm. Information forthcoming.

**School/Home Communication:**

A monthly newsletter and phone messages will be sent out by Dr. Godina with important school updates, information and upcoming events. Please work with our office staff to ensure we have current phone numbers and email address.

**English Language Advisory Committee (ELAC):**

ELAC is a school-based committee whose purpose is to provide advice to the principal and staff regarding programs and services for English learners and to provide information to parents. We will be looking for new members this fall.

**School Site Council (SSC):**

The major function of the School Site Council is to plan, monitor, and evaluate the activities and expenditures for school programs that are state and federally funded. The SSC is responsible for the development, revision and monitoring of the Single Plan for Student Achievement. SCC meetings are open to the public. We will be sending out more information in September. We will be looking for additional members to join SCC.

I look forward to working with you this year! If you have questions, please do not hesitate to contact me at (916) 264-4160 or email at [Gema-Godina@scusd.edu](mailto:Gema-Godina@scusd.edu).

Respectfully,

Dr. Gema Godina-Martinez  
Principal